ST Augustine’s P&F Meeting – Minutes  
Date: 24th July 2007

Meeting Opened: 7.05pm  
Opening Prayer: Father Kevin  
Attendance as per book: 10  
Apologies: Jane Marrison, Fran Janes, Melissa Biggins, Cara Mallory, Susan Heck, Jenny Lems-Johnson

Minutes of Last Meeting:

Moved: Melissa Hoy  
Seconded: Lynne Rohanna

Business Arising from Previous Minutes:

- School Disco’s to be trialled on school premises at Prep/Yr 1 undercover area Friday 17th August.
- Temporary Fencing has been organised with Tom Heck to ensure security and no play on adventure playground.
- Two sessions: 5.00pm – 6.30pm Prep – Yr 3  
  7.00pm – 9.00pm Yr 4 – Yr 7.
- DJ has been booked by Jenny Johnson – Cost $320.00.
- P&F felt we had too much on in Term 3 therefore we have pushed the Pizza Day forward to Term 4 - Tuesday 4th Dec is the proposed date.
- State of Origin Night 13th June – was a relatively quiet affair 8 families supported the event. Good fun had by all. Go Queensland!
- Beachathon – Friday 21st September  
  P&F have had great support for this event. Class reps and committee members are busy ringing around for sponsorship prizes. To date we have had a great response.
- Lynne asked P&F if we are running incentive prizes to students as we have in previous years and yes we are offering prizes in 3 categories. 1. Highest money raised per school boy 2. Highest money raised per school girl. 3. The class that raises the highest amount of money and hands it in prior to the Beachathon wins Pizza and Poppers for lunch for the entire class and teacher.
- P&F held a meeting on Wednesday 19th June for sub committee and committee to meet and discuss a plan of action for our merchandising requirements for Beachathon and forthcoming fund raising events including the St Augustine’s Family Fun Day. This meeting was a great success with 14 enthusiastic volunteers and committed people in attendance. Thank you to Fiona Burge for hosting this morning tea.
- P&F congratulated Lynne and her team on the great Prep/Yr 1 Shade Structure. They look great!
- Family Fun Night has been changed to a Family Fun Day for Saturday 3rd November 2007. Due to our security issues and the cost of lighting we agreed an afternoon event would attract more of the school community and be easier to co-ordinate. Rather than soft adventure rides such as Rock climbing or a wave board simulator it was agreed the P&F would look at Jumping Castles and slides.
The Family Fun Day will not have an entry fee. Class Reps and committee have all been allocated events/stalls to run. Steve Eley and Jenny Johnson are to liaise with Greg and Lynne regarding security. This is a key concern for the school and will be adhered to by the committee. Whilst this Day is a fundraiser it is very much a day for all families of the school to attend and have some fun without having to spend a lot of money. The day will have cake stalls, face painting, Lob-a-Choc, Footy Throw competition etc. We need a teacher to kindly volunteer for a Dunking Position! A reward will be offered by the P&F. More details of this event will be distributed by Week 7 of Term 3.

Correspondence:

- The St A’s Virtual P&F has been received slowly by the school community. To date no-one has corresponded via this system with regards to P&F issues. However we are unable to track how many parents and friends are reading the minutes online. Martin will still continue to post the minutes in ADF format online.
- Letter from Yr 6 parent requesting assistance for State Title competition. This has been addressed and the family have been sent a cheque for $21.75. This amount represents the agreed support of 25% of compulsory costs not including uniform requirements. A maximum of $100 would be available for children representing only in State or National competition. (Regional or District did not comply)
- Melissa Hoy has sent correspondence to Tugun Surf Lifesaving Club and Warren Young from Gold Coast City Council regarding St A’s Beachathon being held on 21 September.
- P&F via Melissa Hoy have sent condolence cards to families who have recently lost loved ones. The P&F will continue this practise for anyone who is connected to the school community.

Treasurers Report:

In Term 2, the P&F held the following fundraising activities:
1. Mothers Day Stall
2. Mothers Day Gift Raffle

The following amounts were banked for these events:
1. Mothers Day Stall $427.80
2. Mothers Day Raffle $1255.95

Account balances as at 30/06/07 for the P&F accounts were:
- Cheque Account: $4714.83
- Investment Account: $3978.93
- P&F Suspense Account: $106.15

Total $8,799.91

It was agreed $3000 from the cheque account would be transferred into the investment account to capitalise on interest. ADF to continue. Fiona Burge to follow up with school accountant Brian Cosgrove.
**Presidents Report:**

Steve Eley thanked all those in attendance at the P&F meeting.

- Discussed Beachathon. It was agreed parents will drop off and pick up students therefore reducing bus transportation to only before and after school students.
- School will notify all parents and organise permission slips.
- We are still finalising the finish time of this event. Lynne to confirm back to P&F.
- It was agreed we will try to stagnate the students for the BBQ sessions.
- Judy McDonald raised a great idea of stamping the children after they have received their sausage and icy pole.
- P&F are currently working out exactly what help is required for the day. A note will go out to all students asking for parent volunteers shortly. To date water stations and BBQ helpers have been confirmed.
- Allan Dick has kindly offered his help with the pitching of tents.
- The committee are currently calling on the local community for merchandising and prizes.
- The Disco has been set for Friday 17th August. The real concern here is ensuring we have plenty of security and parent helpers. Rover Security and Toilet Security combined with fencing will be in place. The logistics of the BBQ placement and purchase of sausages/poppers etc will be finalised by committee, upon deadline of the attendee’s. Parent volunteers have been asked to RSVP by the 7th August and the 14th August for Student attendee’s.
- Committee to meet with Lynne and Greg on Friday 10th August @ 9.15am to confirm numbers and viability of the event. If low attendance is received, or security and risk assessments are not suitable the decision of the planned event will be cancelled.
- P&F held a meeting on July 20th with a terrific support from class reps and sub-committee members. Jenny Lems chaired meeting and discussed jobs and the role class reps will play for the Family Fun Day. The feedback was very positive with a view it will be a wonderful social event that will suit family budgets. The same concerns of security were raised and discussed. Being a day time event though the committee is confident the event will be a great success and fun for everybody.

**Future fund raising events include:**

- Pizza Day – Term 4 Tuesday 4th December 2007
- Christmas Santa photo’s

**Parish Report:**

- Father Kevin thanked committee for his invitation to attend the P&F meeting
- He acknowledged the wonderful job the school does for the community, its students and also thanked the parents of the school for their support.
- St Augustine’s School first opened its doors in Coolangatta and is celebrating its 80th year. In October 2007 we will celebrate our 20th anniversary being located at Galleon Way, Currumbin Waters.
- Family Mass day on Sunday 29th July @ 9.30am, with a BBQ afterwards.
- St Augustine’s Feast Day on Monday 27th August with mass being celebrated on Sunday 28th August at St Monica’s @ Tugun.
Greg opened by thanking all attendees present at the P&F and then devoted time thanking Father Kevin and the parish for their wonderful support of the school.

With the continued support of the parish and school fees, $680,000 worth of funding is committed towards the Resource Centre and new school library. The Government funding is $920,000. Please tell your friends we need to put political pressure on our Federal Govt to increase its education funding.

Fortunately due to solid enrolments the school will continue to grow and continue to fund the various and exciting building activities for our St Augustine’s students.

Over the next few weeks painters will be refreshing the outside school exteriors and builders will commence the new library.

Greg, commented on the great response from parents with regards to the Volunteers register forms. It is however very important parent volunteers register at the front office and receive their parent helper tag.

Greg gave recognition to the continued support of Shaun Dolan and his commitment to the School Athletics Carnival. Shaun is an instrumental organizer for these special events and Greg would appreciate parents and friends alike to thank Shaun. Shaun Dolan will be the assistant principal in Greg Benfields absence effective August 17th. Mrs Lynne Rohanna will be acting principal.

Greg will be away for 7 weeks long service.

Mr Barrett is gradually returning back to work after his back injury. We wish him well on his recovery and return back to school. It was acknowledged what a wonderful job Mrs Leanne Cutting has done by stepping into the Prep role. Mrs Rohanna commented on how well Mrs Cutting has taken on the role and how grateful the school is to her commitment.

Greg and Lynne both raised the point on how good our student behaviour patterns are compared to other schools. Greg and Lynne had both attended a 2 day conference and were delighted with the systems St Augustine’s have in place such as peer mediation and Guidance counsellor advise, combined with good parenting and wonderful teachers it was agreed we are blessed with our students.

Greg thanked Daryl Todd who has been the school cleaner for 12 years.

Greg discussed the upcoming Yr 7 Family night on August 27th and the forthcoming Canberra Trip scheduled for 9-14 September.
**General Business:**

- Next P&F meeting Tuesday 25th September @ 7.00pm school staff room below chapel. (To be confirmed by Greg and Lynne)
- P&F to be more pro-active. Need to work on our profile to the school community. Lynne and Judy McDonald raised great ideas for P&F to meet in the Prep & Year One Area and introduce themselves to parents and friends. Photo’s on website of themselves. Whilst the committee encourage people to come along to functions and meetings unfortunately it is generally the same faces, hence we need to encourage more people to become involved and have their say.
- P&F have drafted a survey flyer to get feedback from the school parents/friends on what they really want and does the existing and proposed fund raising events interest them and their children. Fiona Burge to draft and then further discuss with Greg and Lynne.
- P&F are going to organise a morning tea to encourage not just class reps and alike but all mums and dads to come and say hi. This will be a very casual morning with no job delegation (we promise).
- The old photo’s on the newsletter front page will be updated when printing and advertising is finalized, this will happen shortly.
- Meegan Moffatt raised some great Green Power Energy saving plans. Meegan is going to look into this further and report back accordingly. St Augustine’s may be the first solar/green powered school! Thanks to Meegan for bringing this to our attention and we look forward to staying tuned!

**Meeting closed** at approximately 8.20pm.

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Secretary: Melissa Hoy  Phone: 0433 244240
Treasurer: Fiona Burge  Phone: 0427 303641